

GLOSSARY

ABF – American Business Forum

Ad Valorem Taxes - Taxes paid on the fair market value of land, buildings, business inventory and equipment excluding allowable tax exemptions. Pursuant to Amendment 10 of the Florida Constitution, annual growth in taxable value for homestead properties is capped at the lower of either three percent or the Consumer Price Index (CPI). (Also referred to as Property Taxes).

Adker Settlement – As a result of the Adker Consent Decree issued by the U.S. District Court Southern District of Florida on June 24, 1998, the County shall allocate 25 percent of its future annual allocable Community Development Block Grant (CDBG) funds for five years, commencing with the FY 2000 CDBG Action Plan for housing and community and economic development programs and infrastructure improvements in neighborhoods within a one mile radius of public housing developments.

ADA – See Americans with Disabilities Act.

ADF – See Aviation Development Fund.

ADPICS – See Advanced Purchasing and Inventory Control System.

Advanced Care (Homeless Housing) - Long-term housing for homeless individuals such as single rooms occupancy residences, or assisted apartment living with supportive services.

Advanced Purchasing and Inventory Control System (ADPICS) – An automated central procurement system for monitoring the purchase goods and services, which became fully operational in July 1999. This on-line system, integrated with the County's Financial Accounting Management Information System (FAMIS), improves controls, allows for more timely order processing, vendor management and support, and reduces paper storage requirements.

Affirmative Action Plan – A set of specific and result oriented procedures to which an entity or firm commits itself to achieve genuine equal employment and opportunity for all qualified persons.

Americans with Disabilities Act (ADA) - A federal act which addresses the problem of discrimination against individuals with disabilities in critical areas such as employment, housing, public accommodations, education, transportation, communication, recreation, institutionalization, health services, voting, and access to public services.

Appropriation - Money set aside or allocated by the Board of County Commissioners for a specific purpose.

Aquifer Storage Recovery (ASR) - The storage of water in a suitable aquifer through a well during times when water is available and recovery of the water from the same well during times when it is needed.

Arterial Roads – The main traffic corridors that are within the county. They are fed by collector roads, which pick up the traffic from local roads that provide a more localized service within specific neighborhoods.

Articulated Bus - A 60-foot long bus connected in the middle with a flexible joint.

ASR – See Aquifer Storage Recovery.

Automated Customer Information System (CIS) – A computerized system used by the Miami-Dade Water and

Sewer Department to record and maintain customer information such as meter readings, billings, payments and field activities provided to customers.

Automatic Meter Reading (AMR) – The collection, at a remote location, of data from meters and other devices at customer's premises via telecommunications.

Aviation Development Fund (ADF) – Certain property, buildings, structures, and other facilities at all department airports which were constructed or acquired by tenant financing, government grants, and proceeds from Special Revenue and Aviation Facilities Bonds not issued under by-laws of the Trust Agreement with the County.

Aviary – The newest attraction at Miami Metrozoo opened May 3, 2003, a free flight aviary covering over 55,000 square-feet, is the largest open air Asian aviary in the western hemisphere.

BCC – Board of County Commissioners

Beacon Council – An organization charged with bringing new, job-generating investment to the community, while assisting existing businesses in their efforts to expand. It markets Miami-Dade County worldwide as a viable, attractive business location and provides a variety of free services to companies interested in relocation.

Bond Funds or Proceeds - Money obtained from the sale of bonds, which may be used for the construction, or renovation of capital facilities and acquisition of related equipment.

Book Trust Fund - Funds derived from an extraordinary property tax levy of one-half mill above the County's ten-mill cap approved by the voters in 1988 for two years for the purchase of books for, and enhancements to, the Miami-Dade Public Library System.

Budget - A fiscal plan of programs, services, and construction projects expected to be carried out, funded within available revenues and designated within a specific period of time, usually 12 months. A balanced budget is one in which revenues equal expenditures.

CAFR- Comprehensive Annual Financial Report - a detailed vehicle by which market analysts, investors, potential investors, creditors and others may assess the attractions of a government's securities compared to other governments or other investments.

Capital Budget - A balanced fiscal plan for governmental capital projects for a specific period of time.

Capital Fund Program (CFP) - U.S. Department of Housing and Urban Development formula grant program for public housing improvements and administrative expenditures; formerly known as the Comprehensive Grant Program (CGP).

Capital Outlay Reserve (COR) - A fund comprised of appropriations provided for same-year selected or emergency construction projects, major equipment purchases and debt service payments for General Fund supported departments.

Capital Working Fund – a 1.25 percent reimbursement that is charged to actual capital projects to fund functions that support Countywide capital work.

Care Act – See Ryan White Comprehensive Aids Resources Emergency (CARE) Act.

Case Management System (CMS) – A database system used by Team Metro to record and maintain code compliance liens and fines.

Cash Carryover - Cash at the start of the year, plus revenue received in one fiscal year, which is not spent in that year, and is therefore made available for use in the succeeding year.

CBO's- Community Based Organizations - organizations that have requested and/or received funding from the County through competitive and non-competitive processes for services provided to the residents of Miami-Dade County.

Central & Southern Florida Flood Control Project (C&SF) - A complete system of canals, storage areas, and water control structures spanning the area from Lake Okeechobee to both the east and west coast, and from Orlando south to the Everglades designed and constructed during the 1950's by the U.S. Army Corps of Engineers (USACE) to provide flood control and improve navigation and recreation.

CDBG - See Community Development Block Grant.

CDT – See Convention Development Tax.

CFIF - See Court Facilities Improvement Fund.

CFP - See Capital Fund Program.

Charrette – An interactive planning and design process that provides a forum to educate participant to stake holders, share ideas and incorporate contributions, verify decisions, and plan for the future.

Chief Information Officer – Serves as the executive in charge of the countywide information technology services. Additionally, it provides vision and direction on technology, including the establishment of technological strategies.

Citizen's Independent Transportation Trust (CITT) – A 15 member committee with certain powers over the use and expenditure from proceeds of the Charter County Transit System Surtax. Primary responsibilities are to monitor, oversee, review, audit and investigate implementation of the transportation and transit projects listed in any levy of the surtax and all other projects funded in whole or in part with surtax proceeds.

CMOS – See Complimentary Metal Oxide Semiconductor.

Comprehensive Everglades Restoration Project (CERP) - A 20 year \$7.8 Billion project to restore, protect and preserve the water resources of central and southern Florida. The project has been described as the world's largest ecosystem restoration effort, and includes more than 60 major components, and will result in a sustainable South Florida by restoring the ecosystem, ensuring clean and reliable water supplies and providing flood protection.

County Incentive Grant Program - The County Incentive Grant Program (CIGP) was created by the Florida Department of Transportation for the purpose of providing grants to counties to relieve traffic congestion or improve transportation facilities that are part of the State Highway System

CPHI – See Community Partnership for Homeless, Inc.

Collector Roads – See Arterial Roads.

Communications Tax - This tax also known as the unified or simplified tax will become effective October 1, 2001 and is meant to create a "simplified" tax structure for communications services. At the local level, it will replace the utility tax on telephone and other telecommunication services, the cable television franchise fee, the telecommunications franchise fee, and communications permit fees.

Community Councils – Fifteen community boards created by the Board of County Commissioners in September 1996 to make certain zoning decisions and recommendations to the County Commission on local planning, services, and budgeting relating to their particular geographical areas. Each council has seven members - six elected and one appointed by the County Commission. (Also known as Community Zoning Appeals Boards).

Community Development Block Grant (CDBG) - A U.S. Housing and Urban Development funding program established in 1974 to assist local governments in improving the quality of life in focus and low and moderate income areas and other areas of metropolitan significance.

Community Partnership For Homeless, Inc. (CPHI) – An organization selected by the Homeless Trust Board to develop and operate Homeless Assistance Centers and raise private donations to help fund the County's community homeless plan.

Community Service Centers - Direct Service Centers managed by Community Action Agency and located in various areas throughout Miami-Dade County. The centers provide services to economically disadvantaged families interested in achieving self-sufficiency through self-help.

Community Small Business Enterprise (CSBE) Program - A comprehensive program that affords opportunities to small businesses to participate in the County's construction of public improvements and fosters growth in the economy of Miami-Dade County, by allowing small businesses a chance to gain the experience, knowledge, and resources necessary to compete and survive, both in government and private construction contracting arenas. This program was derived as a result of a Federal District Court ruling that eliminated Miami-Dade County's Women, Hispanic, and Black business enterprise programs that relate to construction, resulting in the immediate cancellation of the construction component of these programs. The major components of the program are, Mentor-Protégé Program, Management and Technical Assistance Program, and Bonding and Financial Assistance Program.

Community Small Business Enterprise Bond Guarantee Program - Already described in glossary.

Community Work Experience Program (CWEP) - A program created to serve WAGES clients with a part-time, non-paid, job training activity and appropriate support services, such as childcare and transportation, to prepare them to transition into permanent, unsubsidized employment. The County has developed 1,000 work slots in various departments to serve 2,000 WAGES participants.

Complimentary Metal Oxide Semiconductor (CMOS) – A form of integrated memory circuit technology.

Comprehensive needs Assessment Plan – A plan developed by the Miami-Dade Water and Sewer Department consisting of initiatives for renewal and replacement of water and sewer infrastructure within the public right of way to aid in managing Miami-Dade County water and sewer infrastructure within the public right of way to aid in managing Miami-Dade County water and wastewater systems' growth. These improvements will include upgrading and/or replacement of existing systems and the installation of new systems.

Computer Aided Dispatch (CAD) - The Computer Aided Dispatch (CAD) system is utilized by the Communications Bureaus of the Miami-Dade Police Department (MDPD) and the Miami-Dade Fire/Rescue Department (MDFRD), to process and track 911 calls, which are received throughout Miami-Dade County.

Computer-Assisted Mass Appraisal (CAMA) System - A system for appraising certain types of real property, which incorporates statistical analyses such as multiple regression analysis and adaptive estimation procedures to assist the appraiser in estimating value.

Community Workforce Program - A program in which all capital construction contracts equal to or greater than \$1 million and work orders over a specified amount for projects located in Designated Target Areas have a required a minimum of ten percent of the of the persons performing the construction trades work be residents of Designated Target Areas

Concurrency - Growth management requirement that public infrastructure improvements necessitated by public or private development are in place at the same time with that development.

Consent Decrees (CDs) for Miami-Dade Water and Sewer Department- Two consent decrees (First Partial and Second and Final); dated July 8, 1993, and April 19, 1995; between the United States of America and Miami-Dade County, Miami-Dade Water and Sewer Department, and the State of Florida. The CDs addresses improvements to the wastewater collection system.

Constitutional Gas Tax - A tax levy (originating in the Florida Constitution) of two cents on most motor fuel sold in the state which is returned to counties pursuant to a formula for the construction, reconstruction, and maintenance of roadways. (Also referred to as the Secondary Gas Tax).

Convention Development Tax (CDT) - A three percent tax levied on transient lodging accommodations countywide, except in Bal Harbour and Surfside, dedicated to the development and operation of local, major exhibition halls, auditoriums, stadiums, and convention-related facilities.

COR – See Capital Outlay Reserve.

Court Facilities Improvement Fund (CFIF) - A restricted-use fund administered by the courts and supported by civil court filing fees which provides for enhancements to court operations, including facility renovations, computer hardware, and computer program development.

Criminal Justice Facilities Bond Program - A general obligation bond program approved by the electorate in 1982 totaling \$200 million for construction and renovation of police, court, and correctional facilities.

CWEP – See Community Work Experience Program.

DASD – See Direct Access Storage Device.

Debt Service - Payment of principal and interest on borrowed funds such as bonds.

Decade of Progress Bond Program - A general obligation bond program approved by the electorate in 1972 totaling \$533.1 million, which leveraged an additional \$1.9 billion of capital improvements in the areas of sewers, solid waste, transit, libraries, health care, parks, zoo, and arterial streets.

Designated Target Area - Any geographic area of Miami-Dade County designated as an Empowerment/Enterprise Zone, or designated by the Board of County Commissioners as a Targeted Urban Area (TUA), Community Development Block Grant (CDBG) Eligible Block Group or Focus Area.

Digital Orthophotography - The creation and maintenance of a new Geographic Information System (GIS) layer of “computer rectified” aerial photographs for 926 square miles of Miami-Dade County. This photography is computerized (digitized) and overlaid with over 130 digital maps of County infrastructure such as streets, property lines, transportation routes, and flood zones.

Direct Access Storage Devices (DASD) - The medium used to store information for the County’s mainframe computer and is similar to the hard drive space on a personal computer.

Drugfire - A computer network that stores images of fired cartridge cases and allows an examiner to compare evidence samples from his laboratory to evidence samples from other jurisdictions.

ECC – See Efficiency and Competition Commission.

EDMS – See Electronic Document Management System.

EEL – See Environmental Endangered Land.

EEOC – See Equal Employment Opportunity Commission.

Efficiency and Competition Commission (ECC) - A commission established by Mayor Alex Penelas in December 1997; charged with reviewing County operations to improve efficiencies. The Commission is composed of members of the Board of County Commission, private industry leaders, academic, and labor union representatives.

Equestrian Center – The Tropical Equestrian Center is a 55 – acre equestrian facility, located in the center of Miami-Dade County's Tropical Park; the center hosts over 40 horse shows per year and offers: Three clay show rings – two for performance and one for warm-ups, and two grass courses; a state-of-the-art arena covered by a 200' x 275' standing steel roof with permanent lighting; 267 stalls with adjacent recreational vehicle hookups and seating for approximately 3,000 persons.

Equitable Distribution Program - the process to streamline solicitations for continuing contracts by distributing Architectural, Engineering and Landscape Architecture Professional Services to eligible firms on a rotational basis.

8.5 Square Mile Area - An area of low-lying land west of the L - 31N Canal in Southwest Miami-Dade County.

Enterprise Resource Planning (ERP) – A single integrated financial system with general ledger, accounts receivable, accounts payable, purchasing, project billing, grants management, fixed assets, budget preparation and time reporting modules. The system utilizes a single database so information will be easily shared.

E-permitting – A technology initiative used to allow citizens the ability to apply for building permits an building-related product permits over the internet.

EPP – See Employee Participation Programs.

E-Rate – Common name for the Universal Fund for Schools and Libraries, a federal program created by the Telecommunications Act of 1996. This program allows schools and libraries to receive grants to reimburse select expenses partially, including local and long distance telephone charges, Internet access, and network hardware.

Electronic Document Management System (EDMS) – A set of computer-based technologies that allow users to electronically capture, process, store, retrieve and use their documents more efficiently than by using paper documents. EDMS also facilitates the electronic movement of correspondence and staff actions among departments and outside agencies.

Electronic Government (e-government) – A government's use of technology as an enabling strategy to improve services to its citizens and businesses. Access to government information and services can be provided when and where citizens choose and can include access via the Internet, Voice Response Systems, Interactive Kiosks, and other emerging technologies.

Electronic Procurement (e-procurement) – The purchase of goods or services over the Internet or other electronic

medium.

Emergency Care (Homeless Housing) - Immediate short-term (i.e., less than 30 days) housing with basic support services for homeless individuals. (See also, Homeless Assistance Center).

Employee Participation Programs (EPP) – Program implemented in County departments as a method of improving departmental performance, through a formal on-going process of continuous improvement requiring cooperation from employees and their unions, and management. Departments solicit employee improvement ideas, record and track these ideas, analyze ideas to assess potential for achieving desired results (expense reduction, enhanced service to the public, etc.) and prioritize accepted ideas for implementation.

Empowerment Zone - A federal initiative to create economic opportunity and rebuild poverty-stricken communities in America. This federal program is designed to empower people and communities to create jobs and opportunities. The Empowerment Zone of Miami-Dade County approved January 1999, includes areas of Allapattah/Civic Center, Florida City, Homestead, Liberty City, Little Havana, Melrose, Overtown, Wynwood, Miami International Airport, areas of the Central Business District and Seaport. Developable sites of the Zone include Florida City, Homestead, Opa-locka Airpark, and Northside/Poinciana Industrial Center (79th Street Corridor).

EPA – See Environmental Protection Agency.

Enterprise Resource Planning (ERPS) Software – A single integrated financial system with general ledger, accounts receivable, accounts payable, purchasing, project costing, project billing, grants management, fixed assets, budget preparation and time reporting modules. The system utilizes a single database so information will be easily shared.

Enterprise Systems Connection (ESCON) – Systems used to connect multiple mainframe computers together to increase performance and extend the life of the central processing units.

Environmental Protection Agency (EPA) Superfund - A U.S. Environmental Protection Agency cost sharing program to assist local governments in the clean-up and removal of sources of pollution.

Environmentally Endangered Lands (EEL) Trust Fund - Funds derived from an extraordinary property tax levy of three-fourths of one mill above the County's ten-mill cap for two years approved by the voters in 1990 for the purchase and preservation of environmentally sensitive lands.

Equal Employment Opportunity Commission (EEOC) – A federal agency concerned with enforcement and compliance of fair employment practices in the United States.

Equipment Loan Program - A method of financing new and replacement equipment acquisition through issuance of short-term debt.

ERP – See Enterprise Resource Planning.

ESCON – See Enterprise Systems Connection.

Federal Emergency Management Agency (FEMA) - Federal agency responsible for providing disaster assistance.

Federal Empowerment Zone - A geographic area designated by the U.S. Secretary of Housing and Urban Development (Urban Zone) or by the U.S. Secretary of Agriculture (Rural Zone) as meeting criteria for selection and being eligible for tax incentives and credits and for special consideration for programs of federal assistance.

Federal Enterprise Community - A U.S. Housing and Urban Development program, authorized by the Omnibus

Budget Reconciliation Act of 1993, designed to provide block grants and tax incentives to promote economic development and community empowerment in designated areas characterized by pervasive poverty, unemployment, and general distress.

Federal Transit Administration (FTA) – An operating administration under the United States Department of Transportation that assists in developing and improving mass transportation system for cities and communities countywide.

FEMA – See Federal Emergency Management Agency.

Financial Accounting & Management Information System (FAMIS) - The County's financial accounting general ledger system.

Fire Rescue District Special Obligation Bond Program - A bond program approved by the electorate in 1994, totaling \$59 million to finance Fire Rescue District-related capital improvement projects.

Fiscal Year - Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for Miami-Dade County begins on October 1 and ends on September 30.

Florida Ports Trust Fund - Funding from the Florida Department of Transportation for port-related capital improvements includes a bond program and annual appropriations.

Food and Beverage Tax - A one-percent (1%) food & beverage tax at restaurants grossing more than \$400,000 a year, and have a liquor license.

FTA – See Federal Transit Administration.

FTAA – See Free Trade Area of the Americas

Free Trade Area of the Americas – A tariff free trading block encompassing the Western Hemisphere with over 800 million residents and a combined Gross Domestic Product (GDP) of \$14 billion

Function - A grouping of related capital projects, which have common activity.

Fund - A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles (GAAP).

GASB 34- Governmental Accounting Standards Board- the GASB released GASB# 34, a Basic Financial Statements and Management Discussion and Analysis for State and Local Governments. The Statement of Activities is a new statement promulgated by Statement 34. The statement nets program revenues with functional expenses and reports the extent to which governmental and business-type activities and component units are subsidized by general tax revenues.

GIS – See Geographic Information System.

GMSC – Greater Miami Service Corps.

GOB – See General Obligation Bond.

Gainsharing – Groups of employees work together to improve performance through use of labor, capital, materials

and energy. In return for meeting established target performance levels, the department shares a part of the resultant savings from performance gains with the employees, usually in the form of a cash bonus.

General Obligation Bond (GOB) - Voter approved debt pledging the unlimited taxing power of a governmental jurisdiction.

Geographic Information System (GIS) – A computerized system capable of assembling, storing, manipulating, analyzing, and displaying geographical referenced information. GIS allows you to associate information with features on a map to create relationships.

GIS - See Geographic Information System.

GMSC – See Greater Miami Service Corps.

Greater Miami Service Corps (GMSC) - A program developed for at-risk youth and unemployed young adults to provide pre-employment training and develop work ethics through meaningful work projects.

Growth Management - State requirements related to development and its impact on public infrastructure.

HAC – See Homeless Assistant Center.

HARRTF – See State Hurricane Andrew Recovery and Rebuilding Trust Fund.

Head Start – A national program, founded in 1965, which provides comprehensive developmental services to low-income, pre-school children ages three to five.

Heart of the City - A celebrity cultural arts series at the Joseph Caleb Auditorium that presents nationally and internationally known performers, to expose the community to the voices and thoughts of outstanding African-Americans from many disciplines.

HOME – See Home Investment Partnership Program.

Home Investment Partnership Program (HOME) - A U.S. Housing and Urban Development formula grant program, established in 1990, for state and local governments to provide affordable housing through acquisition, rehabilitation, and new construction.

Homeless Assistance Center (HAC) - A 350 to 500-bed facility providing immediate short-term housing and basic support services to prepare homeless persons residing in public spaces for transitional housing.

Homeownership Assistance Program – A housing assistance program created and administered by the Metro-Miami Action Plan Trust since 1994 whereby a qualified applicant receives a down payment and closing costs assistance at the time of home purchase in the form of a conditional forgivable loan.

Home Ownership for People Everywhere - A U.S. Housing and Urban Development competition grant program to establish homeownership of single-family properties through public/private/nonprofit partnerships.

ICMA (International City/County Management Association) - A professional and educational organization for chief appointed managers, administrators, and assistants in cities, towns, counties, and regional entities throughout the world. ICMA assists local governments in the United States through programs such as the Center for Performance Measurement, the Smart Growth Network, and other programs that focus on specific areas of need.

IVR – See Interactive Voice Response System.

Impact Fee - A fee charged on new development to finance required infrastructure such as roads, parks, schools, fire and police facilities, or capital purchases.

Infrastructure - Public support facilities such as roads, buildings, and water and sewer lines.

Interactive Voice Response System (IVR) – A telephone system, which allows job applicants to access information on current job openings and apply for those jobs if their resume is on file (see Resumix).

Law Enforcement Block Grant - A U.S. Department of Justice, Bureau of Justice Assistance, local law enforcement program that makes formula allocations for the purpose of reducing crime and improving public safety.

Law Enforcement Trust Fund (LETf) - Funds derived from law enforcement-related seizures of money and property with allowable uses determined by state and federal laws and regulations.

Leachate - Stormwater, which has percolated through solid waste.

LETf – See Law Enforcement Trust Fund.

Level-of-Service (LOS) - Growth management standard for public services that is used to measure the impact of proposed development on public infrastructure (See also Growth Management).

Leveraged Lease - A financial transaction whereby one party, while retaining title to an asset, transfers through a lease certain tax benefits of the asset to another party.

Light Emitting Diodes - a semiconductor device that emits visible light when an electric current passes through it; LED lights have a lower power requirement, higher intensity, and longer life than incandescent and fluorescent illuminating devices

Local Option Gas Tax (Capital Improvement) - A tax levy of up to five cents on each gallon of motor fuel sold, which may be imposed by counties in accordance with state law, in one-cent increments up to five cents and which is shared with eligible cities in the county. This tax may be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan. In Miami-Dade County this tax is three cents per gallon.

Local Option Gas Tax (Operating) - A tax levy of up to six cents on each gallon of motor and special fuels sold, which has been imposed by Miami-Dade County in accordance with state law and shared with the cities in the county. This tax may be utilized only for transportation expenditures including public transportation, roadway and traffic operations and maintenance. In Miami-Dade County, this tax is six cents per gallon.

LOGT – See Local Option gas Tax.

LOS - See Level of Service.

Lower East Coast Regional Water Supply Plan (LEC Plan) - The plan provides a blueprint to help meet the water resource need of rapidly growing South Florida until 2020. Implementing this plan will ensure significant benefits to the people in South Florida and the natural systems by providing guidance, funding, and resources needed to develop regional and local water supplies.

Magic City Mondays – daytime performing arts series presented on selected Mondays at the Joseph Caleb Auditorium to an audience mainly composed of children, featuring storytelling, puppets, and magicians.

MAI Funds – Minority AIDS Initiative Funds.

MCU – See Mobile Computing Unit.

MDPD – Miami-Dade Police Department

Metro-Miami Action Plan (MMAP) Trust - A board established to address the health, economic, and social needs primarily for the African-American Community.

Metronet – The County's internal computer network, electronic mail, and internet system.

MERT – Motorcycle Emergency Response Team

Miami Circle - An archeological site created approximately 2,000 years ago by a Native American tribe known as the Tequesta Indians and discovered in 1998 along the banks of the Miami River.

Miami-Dade County Community Homeless Plan - A strategic plan of the Miami-Dade County Homeless Trust Board for housing the homeless with funds dedicated and available for this purpose.

Miami-Dade County Homeless Trust - An appointed board that advises the Board of County Commissioners on issues relating to homelessness and administers the proceeds that are allocated from the one percent food and beverage tax dedicated to homeless activities.

Miami-Dade Empowerment Trust, Incorporated – A 19-member governing board which entered into a Memorandum of Understanding with Miami-Dade County on April 13, 1999, to address, on behalf of the County, economic development and revitalization needs in the 1999 federally-designated Miami-Dade County Empowerment Zone. The federal Empowerment Zone is designated as such for the period January 1, 1999 through December 31, 2009.

Miami-Dade Expressway Authority - A state agency, formed January 20, 1995, consisting of 13 members appointed by the Board of County Commissioners and the Governor with defined powers including the right to acquire, construct, maintain, operate, own, and lease an expressway system including transportation facilities. The agency has the power to establish, change, and collect tolls, rates, fees, and other charges as well as to finance or refinance acquisitions or construction from surplus revenues as detailed in Chapter 348 of the Florida Statutes.

Miami-Dade HIV/AIDS Partnership – A planning body appointed by the Mayor of Miami-Dade County to assess the need for HIV services in the community, develop and implement a plan for the delivery of such services, and establish priorities for the use of Ryan White Title I CARE Act funds.

Miami-Dade Water Management Plan - A detailed reference document integrating county planning, goals and projects with those of the Comprehensive Everglades Restoration Plan and the Lower East Coast Water Supply Plan.

Millage Rate - One mill equals \$1.00 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed.

Miami River Dredging Project - Dredging of the Federal Navigational Channel for the entire 5.5-mile length of the Miami River, from the mouth to the salinity dam. The river has not been dredged since the creation of the federal

channel in 1933. Maintenance dredging will restore the federal channel to its proper depth of 15 feet (at low tide) and between 150 feet wide at the mouth of the river to 90 feet wide in the upper section. The project is expected to commence in November 2002.

Minority AIDS Initiative (MAI) Funds – Dollars allocated to Miami-Dade County under Title I of the Ryan White CARE Act to reduce disparities in HIV/AIDS and improve health care outcomes in communities of color. MAI funds are to be allocated to service providers who can deliver services in a culturally and linguistically appropriate setting.

Miscellaneous Construction Contracts - a type of contract established to procure competitive, cost effective, quality construction services for miscellaneous and emergency construction projects through the creation of a pre-qualified pool of contractors as approved by the Board of County Commissioners.

MMAP – See Metro Miami Action Plan.

Mobile Computing Unit (MCU) - Laptop computer that will be utilized in marked police vehicles by the Miami-Dade Police Department (MDPD) to assist uniform police officers in the performance of their duty.

(MOU) – Memoranda of Understanding

Multi-Year Capital Plan - A balanced fiscal plan for governmental capital projects which spans six fiscal years.

Neighborhood Service Centers - Eleven multi-purpose service centers managed by the Department of Human Services from Florida City to the Broward County line. Service includes short-term emergency financial assistance, emergency housing, boarding homes placement, and employment-related services for WAGES.

Ninth-Cent Gas Tax – A locally imposed gas tax that is only used by the county, consisting of a one cent per gallon tax on motor and special fuel for expenses related to establishing, operating, and maintaining a transportation system.

Non-Port Authority Properties (NPAP) – See Aviation Development Fund.

OC-3 - Optical Carrier dataline capable of carrying 155.52 megabits per second.

Occupational License- the Occupational License is a tax imposed for the privilege of doing business in the County. Anyone providing merchandise, entertainment or service directly or indirectly to the public, even through a one-person company or home-based occupation, must obtain a license to operate.

OFEP- Office of Fair Employment Practices- internal County department that promotes equal and fair employment policies and practices.

One Percent Food and Beverage Tax for Homeless and Domestic Violence - A one percent tax levied countywide on food and beverages sold by establishments with gross annual revenues exceeding \$400,000 except in Miami Beach, Bal Harbour, and Surfside, excluding those in hotels and motels. Eighty-five percent of the tax proceeds is dedicated for homeless programs and facility construction and fifteen percent is for domestic violence programs and facility construction.

Operating Budget - A balanced fiscal plan for providing governmental programs and services for a single year.

OLA – Office of Legislative Analysis

PACT – See Performing Arts Center Trust.

PAP – See Port Authorities Properties.

Partnership Optimizing WASD Efficiency and Reengineering (POWER) – Efficiency program initiated in the Miami-Dade Water and Sewer Department (WASD) in partnership with American Federation of State, County, and Municipal Employees (AFSCME) Local 121 and the Government Supervisors Association of Florida in May 1998.

Passenger Facility Charges (PFC) - A charge of up to \$4.50 per enplaned passenger charged locally with Federal Aviation Administration authorization for aviation-related capital improvement projects.

Performing Arts Center Trust (PACT) - A board entrusted with oversight of the development and operation of the Performing Arts Center planned for the Omni area.

Personal Responsibility and Work Opportunity Reconciliation Action of 1996 - Federal law signed on August 22, 1996, which ends entitlement under the Aid to Families with Dependent Children (AFDC) Program. Creates a block grant for states to provide Temporary Assistance for Needy Families (TANF), tightens requirements in Supplementary Security Income (SSI) for disabled children, changes food stamps eligibility requirements, and restricts eligibility for non-citizens in the Food Stamp and SSI programs. (See WAGES).

People's Transportation Plan (PTP) – Planned improvements to Miami-Dade County transportation system which includes building rapid transit lines, expanding bus service, adding buses, improving traffic signalization, improving major and neighborhood roads and highways and funding to municipalities for road and transportation projects by levying a one-half percent sales surtax with proceeds to be overseen by the citizen's independent Transportation Trust

PFC – See Passenger Facility Charges.

Platting - a map or delineated representation of the subdivision of lands, being a complete exact representation of the subdivision and other information in compliance with the requirement of all applicable sections of this part and of any local ordinances.

Port Authority Properties (PAP) – Consist of all land and the facilities at the airports, which were acquired or constructed with proceeds from Revenue Bonds issued by the County under the terms of the Trust Agreement.

POWER – See Partnership Optimizing WASD Efficiency and Reengineering.

Pre-Disparity Study - A study to determine if the County maintains the necessary data to conduct a successful study; identifying likely external sources from which missing data could be obtained and the estimated costs of embarking on a full Disparity Study

Program Area - A broad function or area of responsibility of government relating to basic community needs. Program areas usually entail a number of organized sets of activities directed towards a general common purpose and may encompass the activities of a number of departments.

Professional Sports Franchise Facilities Tax - A one percent tax on transient lodging accommodations levied countywide, except in Miami Beach, Surfside, and Bal Harbour, dedicated to the development of sports facilities utilized by professional sports franchises.

Projections - Estimates of anticipated revenues, expenditures, or other quantitative data for specific time periods, usually fiscal years.

Property Taxes - See Ad Valorem Taxes.

Proprietary Agency - Commonly called "self-supporting" or "enterprise," these agencies pay for all or most of their cost of operations from user fees and generally receive little or no property tax support.

PTP – See People's Transportation Plan

Public Hospital Sales Surtax - A one-half percent surtax on countywide sales, use, rentals, admissions and other transactions (up to \$5,000 on sales of tangible personal property) for the operation, maintenance and administration of Jackson Memorial Hospital (JMH). The surtax was approved by a special election held on September 3, 1991 and imposed by Ordinance 91-64 effective January 1, 1992. Chapter 212.055 Florida Statutes, which authorizes the surtax, requires a maintenance of effort contribution representing a fixed percentage (11.873 percent) of countywide general fund revenue. (Also referred to as the JMH surtax or the health care sales surtax).

Quality Neighborhoods Improvement Program - A program called for in the Mayor's 1998 Budget Message and approved by the Board. It addresses infrastructure needs in older, urban neighborhoods and high growth areas. This is a \$143 million capital program, which primarily includes the construction of new sidewalks and repairs to existing sidewalks, including safe route to schools, local and major drainage improvements, road resurfacing, and park facility improvements.

Qualified Target Industry (QTI) Program - A State-created program that encourages additional high value jobs through tax refunds. Businesses, which expand existing operations or relocate to the State, are entitled to a tax refund of up to \$3,000 per job or \$6,000 per job if the business is located in an enterprise zone. The County's contribution is 20 percent of the refund.

QNIP – See Quality Neighborhoods Improvement Program.

QTI – See Qualified Target Industry.

Recidivism – Tendency toward criminal behavior leading to multiple arrests.

Request for Information (RFI) - Used to assist in conducting market research, to determine interested providers and to develop a scope of work. Requests For Information (RFI) can be issued by any department seeking to gain industry knowledge concerning a particular product, industry segment or providers of specific goods and services. An RFI may be issued as a survey, questionnaire or an invitation to a market workshop.

Request for Proposal (RFP) - Process used to secure goods and services when a qualitative as well as a quantitative procurement methodology is necessary. During the RFP process, in addition to a review of proposals for responsive and responsible criteria, a selection process employing the use of an evaluation committee is used. The RFP process is comprised of six phases: preparation, pre-solicitation, solicitation, selection/evaluation, negotiations and award. These phases start at the time a request from a client department is approved.

Request for Qualifications (RFQ) - Used to pre-qualify providers when a qualitative as well as a quantitative procurement methodology is necessary. An RFQ is most commonly used to establish a pool of providers to offer specific services. During the RFQ process, in addition to a review of proposals for responsive and responsible criteria, a selection process employing the use of an evaluation committee is used. The RFQ process is comprised of at least five phases; preparation, pre-solicitation, solicitation, selection/evaluation and may include negotiations if price is a consideration. These phases start at the time a request from a client department is approved.

Resumix - An applicant tracking system that integrates artificial intelligence, optical scanning, character recognition,

graphical user interface and distributed work-group computing. Through these technologies, the system automates resume processing, extracts relevant information about a candidate, and stores it in an applicant summary to be used later for recruiting purposes.

Revenue - Income a department earns from fees customarily charged to users in the normal course of business. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

RTA – See South Florida Regional Transportation Authority

Ryan White Comprehensive AIDS Resources Emergency (CARE) Act: The Federal legislation created to address the health care and service needs of people living with HIV disease and their families in the United States' enacted in 1990, reauthorized in 1996, and amended in 2000.

Safe Neighborhood Parks Bond Program - A general obligation bond program approved by the electorate on November 5, 1996 totaling \$200 million to finance capital improvements to, and the acquisition of, neighborhood and regional parks, beaches, natural areas, and recreational heritage facilities.

Secret Shopper Program – Program designed to evaluate service delivery, and provide a mechanism for identifying areas of improvement to more effectively meet the public's needs and expectations. County employee volunteers "shop" services through three methods: telephone calls to County offices, in-person visits to County facilities posing as citizens requesting services and exit interviews of citizens obtaining County service.

Secondary Gas Tax - See Constitutional Gas Tax.

Settlement Agreement (SA) for Miami-Dade Water and Sewer Department – A settlement agreement between the State of Florida Department of Environmental Protection and Miami-Dade County, dated July 27, 1993. The SA assesses system-wide improvements to the Miami-Dade and Sewer Department wastewater facilities.

SHIP - State Housing Initiatives Partnership Program.

SMART – See Science, Math, and Reading Tutoring.

SNP – See Safe Neighborhood Parks Bond Program.

South Florida Regional Transportation Authority – Authority established during June 2003 with the responsibilities to plan, maintain and operate a transit system and represents a redesignation of the Tri-County Rail Authority. Broward, Palm Beach and Miami-Dade County are required to allocate \$2.67 million annually to this authority.

Special Assessment Bonds - Revenue bonds issued to finance improvements in special taxing districts with debt service paid by assessments to district residents.

Special Revenue Bonds - Bonds issued to finance improvements with debt service paid by designated revenues; the full faith and credit of a governmental jurisdiction are not pledged to repay the debt.

Special Taxing District - A geographic area, designated by petition or vote of the residents of that area, in which a particular service is provided exclusively to residents of the area. A special property tax or a special assessment fees pays for these services.

State Housing Initiatives Partnership Program (SHIP) – A State of Florida housing incentive program providing local funding to implement and/or supplement the following programs: housing development, down payment assistance, housing acquisition and rehabilitation, homeownership assistance, and homebuyers

counseling and technical assistance.

State Hurricane Andrew Recovery and Rebuilding Trust Fund (HARRTF) - A state trust fund created in a special 1992 legislative session to receive extraordinary state sales tax revenues occurring as a result of Hurricane Andrew rebuilding activity and from which assistance is granted to entities for hurricane recovery activity.

STAR – See Stolen Automobile Recovery System.

State Revolving Loan Program - A low interest loan program administered by the State to fund wastewater system improvement projects.

Stolen Automobile Recovery System (STAR) – A computer controlled imaging system that uses gamma rays to inspect containers non-intrusively at the Dante B. Fascell Port of Miami-Dade.

Stormwater – Surface water generated by a storm.

Stormwater Utility Fee - A fee assessed on real property established and imposed to finance design, installation, and maintenance of stormwater management systems.

Supportive Housing Program – A program, which provides services and housing to the homeless. It is provided for in the state McKinney-Vento Act, formerly the Steward B. McKinney Grant Act, which provides numerous services to homeless individuals.

STS Task Force – Special Transportation Services Oversight Task Force

Targeted Jobs Incentive Fund – An initiative of Beacon Council and Miami-Dade County that encourages additional job creation and investment through tax refunds. Businesses, which expand existing operations or relocate to Miami-Dade County, are entitled to a tax refund of \$3,000 per job, or \$4,500 per job if the business is located in a designated priority area. An alternative capital investment based TJIF award is awarded if the investment, excluding land value, exceeds \$3 million and a minimum number of jobs are created.

Targeted Urban Areas (TUA) – The most traditionally under-served and underdeveloped neighborhoods in Miami-Dade County. These areas have been historically populated by Blacks and represent portions of Opa-locka, Florida City, Homestead, Coconut Grove, South Miami, Richmond Heights, Perrine, Princeton, Goulds, Leisure City, Naranja, Little Haiti, Overtown, Model Cities, Brownsville, Liberty City, Carol City, North Miami, West Little River, 27th Avenue Corridor, and 183rd Street Corridor.

Tax Increment Financing (TIF) - A financing mechanism whereby incremental property tax revenue growth within a certain geographic area beyond a specified base year is earmarked and dedicated to fund redevelopment activity in the specific area.

Teen Court Program – A State of Florida Department of Juvenile Justice program created in 1996 and administered locally since 1999 by the Metro-Miami Action Plan Trust. The Program provides for teenage student volunteers to decide sentences of juveniles who have admitted breaking the law and offers an opportunity for the juvenile offender to avoid having a delinquency record if all sanctions are honored.

Tipping Fee - A fee charged to customers by the operators of waste management facilities for the right of disposing waste at their sites.

TJIF – See Targeted Job Incentive Fund

Toll Revenue Credits - Florida Department of Transportation revenues, primarily used for operation and maintenance of state highways, which effective FY 1995-96, may be used as an in-kind local match for federal grant dollars. These credits, while able to leverage federal funds, have no real purchasing power.

Transit Corridor - A broad geographic band that follows a general directional flow of travel connecting major origins and destinations of trips and which may contain a number of streets, highways and transit routes.

Transitional Care (Homeless Housing) - Treatment and rehabilitation of homeless persons at a transitional care facility to prepare them for individual living.

TUA – See Targeted Urban Areas.

UMSA - See Unincorporated Municipal Service Area.

Unincorporated Municipal Service Area (UMSA) - The Florida Constitution and the Miami-Dade County Home Rule Charter provide Miami-Dade County with the full range of municipal powers and responsibilities with respect to the unincorporated area of the county, including the power to tax for such traditional municipal services as local police patrol and neighborhood parks. Such services are provided and taxes applied exclusively in the unincorporated area of the county; residents of cities receive similar services directly from their respective city governments.

Urban Economic Revitalization Task Force - A revocable trust of Miami-Dade County responsible for promoting the rehabilitation and redevelopment of areas of Miami-Dade County that are blighted or have the potential to become blighted.

U.S. HUD Section 108 Loan Guarantee Program – A federal U.S. Housing and Urban Development (U.S. HUD) program that enables states and local governments participating in its Community Development Block Grant (CDBG) program to obtain federally guaranteed loans to fuel large economic development projects and other revitalization activities. All Section 108 funds lent by US HUD to the County are guaranteed by the County's future CDBG annual entitlement allocation.

Utility Service Fee - A service fee imposed on water and sewer customers, pursuant to the Code of Miami-Dade County, to cover the cost of environmental services and regulations related to water and sewer services and groundwater quality.

Value Engineering – An independent engineering review (design and construction) of construction projects in an effort to reduce overall project costs. The review normally examines alternative designs, materials and construction process without sacrificing design intent, quality, public safety, and regulations.

Wainscoting – The lower part of an interior wall when finished with a different material, usually wooden paneling.

WAGES - See Work and Gain Economic Self-Sufficiency.

Welfare Reform - See Work and Gain Economic Self-Sufficiency (WAGES) and Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Westwood Lake Weed Control Fee – A quarterly fee charged to 171 properties which abut Westwood Lake and adjoining finger canals accessible only by these properties. This fee is for the cost of chemicals used for the control of excessive aquatic growth and to maintain adequate water flow in the lake and its finger canals for Stormwater drainage purposes.

Work and Gain Economic Self-Sufficiency (WAGES) - Law passed by the State of Florida in response to federal

welfare reform and signed into law on May 1996 which eliminates entitlement to public assistance, establishes work requirements, sets time limits, supports child care, strengthens teen pregnancy prevention and teen parent requirements, and toughens fraud prevention. (See also Personal and Work Opportunity Reconciliation Action of 1996).